**UniQuE**

Request Fulfillment Management Handover Report

(Engagement Name and Id)

(Client)

**Document History**

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| Version | Date | Author | Changes |
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**Review And Approval**

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**Table Of Contents**

[1. Request Fulfillment Management Handover Report Overview 4](#_Toc509834694)

[1.1 Purpose Of The Document 4](#_Toc509834695)

[1.2 Scope Of The Document 4](#_Toc509834696)

[1.3 Control Of The Document 4](#_Toc509834697)

[1.3.1 Capgemini 4](#_Toc509834698)

[1.3.2 Approval 4](#_Toc509834699)

[1.3.3 Maintenance 4](#_Toc509834700)

[2 Request Fulfillment Management Handover Activities 5](#_Toc509834701)

[2.1 Terms And Condition 5](#_Toc509834702)

[2.2 Resource Details 5](#_Toc509834703)

[2.3 Handover Schedule 5](#_Toc509834704)

[3 Request Fulfillment Management Activities 6](#_Toc509834705)

[3.1 Request Fulfillment Database 6](#_Toc509834706)

[3.2 Request Fulfillment Management Process Overview 6](#_Toc509834707)

[3.3 Request Fulfillment Management Tools 6](#_Toc509834708)

[3.4 Document Archival 6](#_Toc509834709)

[3.5 Pending Items 6](#_Toc509834710)

# Request Fulfillment Management Handover Report Overview

## 1.1 Purpose Of The Document

## 1.2 Scope Of The Document

## 1.3 Control Of The Document

### Capgemini

### Approval

### Maintenance

# Request Fulfillment Management Handover Activities

## Terms And Condition

## Resource Details

## Handover Schedule

# Request Fulfillment Management Activities

## 3.1 Request Fulfillment Database

## 3.2 Request Fulfillment Management Process Overview

## 3.3 Request Fulfillment Management Tools

## 3.4 Document Archival

## 3.5 Pending Items